

# Bellmore Elementary PTA

Shore Road School • 6th Grade Committee

---

## YEARBOOK

Submit your photo memories from:  
REINHARD, WINTHROP & SHORE RD

---

Hello 6<sup>th</sup> Grade Parents!

We need your help to make our yearbook memorable! **Send us your photo memories!** Upload your favorite school pictures to our yearbook website. Pictures must have been taken at the school or on a school sponsored trip/event (from Kindergarten through sixth grade).

*Examples include:* Taking a class picture when going in to read for mystery reader, spontaneous school playground pictures, plays, class trips such as the Aquarium and Fire House, field days, concerts, Thanksgiving events, Halloween parade, pumpkin patch, book fair, bingo, talent show, PARP, 4<sup>th</sup> grade celebration, science fair, etc.

- Limit 30 photos
- Photos **cannot be emailed**
- Photos must be **uploaded directly to Pictavo**

*If you have any questions or need help, please contact:*

Sharon Kapitansky.....(516) 984-1023    [bellmorePTAyearbook20@gmail.com](mailto:bellmorePTAyearbook20@gmail.com)

Stacy Phillips.....(516) 410-8796    [bellmorePTAyearbook@gmail.com](mailto:bellmorePTAyearbook@gmail.com)

**\*\*We ask that all pictures are submitted by December 20th!\*\***

SEE THE BACK OF THIS PAGE FOR UPLOADING INSTRUCTIONS

## **UPLOADING INSTRUCTIONS**

Please follow the simple instructions below to create an account and upload your pictures to the Pictavo Community Website. If you have set up an account with Pictavo in a previous year or if you created an account to upload baby pictures, you can login with that account and go right to uploading pictures (see instructions below). **Please upload pictures to the appropriate folders where possible.**

### **If you already have an account:**

From **commpe.pictavo.com**, click on **Upload Photos**.

- Login using the account you've created above.

### **To create an account:**

**Go to: commpe.pictavo.com**

- Click on "Create an Account".
- Enter the State (*New York*), City (*Bellmore*), School (*Shore Road Intermediate Center*) and then click on the "Continue" button.
- Confirm the school name is correct and click the "Continue" button
- Enter your information (*Role should be Parent*).
- You will be asked to activate your account via email. Follow the instructions in the email to activate your account.
- Once you have activated your account, you can start uploading pictures.

### **To Upload Photos:**

- Click on the blue **Upload Photos** box. Select your Photo. The Photo will be uploaded.
- Fill in Who is in the Photo. Keep it simple, such as "*Winthrop Mr. Reilly's class or 6<sup>th</sup> grade chorus, & add your child's name*". Then click on the box below where a drop-down list will appear. Select the appropriate school folder from the drop-down list. **You do not have to select a date.**
- Click Upload Photos.

**Limit 30 photos.**

**Photos cannot be emailed.**

**Photos must be uploaded directly to Pictavo.**

Sharon Kapitansky.....(516) 984-1023 [bellmorePTAyearbook20@gmail.com](mailto:bellmorePTAyearbook20@gmail.com)

Stacy Phillips.....(516) 410-8796 [bellmorePTAyearbook@gmail.com](mailto:bellmorePTAyearbook@gmail.com)

***\*\*We ask that all pictures are submitted by December 20th!***